



**OUTGOING RECORD**  
**Pencatatan Barang Keluar**

**Date**

Tanggal

\_\_\_\_\_

**Time**

Waktu

\_\_\_\_\_

**Name of Resident**

Nama Penghuni

\_\_\_\_\_

**Tower/ Unit No.**

Menara / No. Unit

\_\_\_\_\_

**Reason for Sending Goods Out**

Alasan Membawa Barang Keluar

\_\_\_\_\_

\_\_\_\_\_

**Items Description**

Deskripsi Barang

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**\*THIS FORM IS COMPUTER GENERATED, NO SIGNATURE IS REQUIRED**